

***CONDITIONS FOR
REGISTRATION FOR
MEDICAL PRACTITIONERS
AND DENTISTS
IN BRUNEI DARUSSALAM***

INDEX

1. General
2. Temporary Registration
3. Full Registration
4. Application for Registration
5. License to Practise
 - 5.1 Annual Practising Certificate
 - 5.2 Voluntary Suspension of Practising Certificate
 - 5.3 Return to Practise

1. GENERAL

- 1.1 These conditions shall be read in conjunction with the Medical Practitioners and Dentists Act, Chapter 112, Revised Edition (1984), Laws of Brunei, henceforth called the Act in these conditions. These conditions shall also be applicable to any other pertaining legislations relating to healthcare.
- 1.2 Any section or subsection of the Act which is not otherwise mentioned in these conditions as well as all other requirements by government agencies which are not outlined in this document shall remain in force.
- 1.3 In these conditions :
- i. “Board” shall refer to the Brunei Medical Board;
 - ii. “Government” shall refer to the Government of His Majesty Sultan and Yang Di-Pertuan of Brunei Darussalam;
 - iii. “Registrar” shall refer to the Registrar of Medical Practitioners and Dentists of Brunei Darussalam;
 - iv. “Citizens and Permanent Residents” shall refer to those of Brunei Darussalam; and
 - v. “Non-Citizen” shall not include Permanent Residents.

2. TEMPORARY REGISTRATION

2.1 Who can register:

2.1.1 Temporary registration may be granted to:

- i. Practitioners who has NOT completed internship training and have secured approved training position in Brunei.
- ii. Practitioners who have been offered locum tenancy position and on daily paid post.

- iii. Practitioners who come to Brunei for Limited Practice, Expert Visits, Education and Training, Humanitarian Missions and Research.
- iv. Practitioners who are joining any private health facility practice.
- v. Practitioners applying to resume practice after prolonged absence from clinical practice.

2.1.2 Temporary registration shall be for a maximum period of one (1) year which is renewable upon recommendation by employer and/or meeting the requirements for registration set by the Board.

2.2 Eligibility to register:

2.2.1 Such a person holds a basic qualification in medicine or dentistry from an institution which is recognised by the Brunei Medical Board.

2.2.2 Such a person is still in active clinical practice. Proof of current practising certificate from country of last practise may be required. (Note: active clinical practise is defined as in clinical practise within the last three (3) years)

2.2.3 Such a person with absence of active clinical practice shall be taken into consideration on case by case basis, upon satisfactory submission of proof of continuing clinical knowledge, skills or education and any other relevant considerations.

2.2.4 Has been certified to be of good standing by the Medical/Dental Council or responsible regulatory body, where he/she is currently or recently actively practising.

2.2.5 Proof of completion of internship training and security clearance where applicable may be also required.

2.2.6 Has been screened through Primary Source Verification of Qualification process.

- 2.3 The Board may impose conditions or requirements on temporary registration, as the Board sees fit, on a case by case basis. These may include conditions for supervision, continuing professional development and logbooks.
- 2.4 Full registration maybe awarded upon completion of the first year of temporary registration upon satisfactory meeting of conditions as set out by the Board on the practitioner. The Board reserves the right to further continue temporary registration for another specified period, upon reviewing and deciding that the documentation and requirements as set out by the Board has not been satisfactorily met, needs further verification or proof.

3. FULL REGISTRATION

3.1 Who can register:

3.1.1 Full registration may be granted to:

- i. Practitioners working in government sector and has completed internship training except for locum tenancy, limited practice, training or for research purpose.
- ii. Private medical practitioners and dentists who holds permanent post in private healthcare or institution.
- iii. Practitioners who were previously working in government sector and applying to practice in private sector full time.

3.2 Eligibility to register:

3.2.1 Such a person holds a basic qualification in medicine or dentistry from an institution which is recognised by the Brunei Medical Board.

3.2.2 Who has satisfactorily completed approved foundation/internship medical or dental training; or who has obtained satisfactory performance report for the period of supervised work experience.

3.2.3 Such a person is still in active clinical practice. Proof of current practising certificate from country of last practise may be required. (Note: active clinical practise is defined as in clinical practise within the last three (3) years).

- 3.2.4 Has been certified to be of good standing by a Medical Council. Proof of completion of internship and security clearance where applicable maybe also required.
- 3.2.5 Has been successfully screened through Primary Source Verification process.
- 3.2.6 Such a person has been in current practice for at least one (1) year.
- 3.2.7 For those in private practice applying to convert from temporary registration to full registration, such a person shall also need to submit:
- i. Proof of continued employment offer from employer.
 - ii. Employer's support letter to indicate doctor has been supervised and practicing safely and ethically.
 - iii. Any other proof or documentation as the Board had previously imposed when awarding the temporary registration or may require.
- 3.2.8 Practitioners who are leaving Government practice and applying to practice full time in private sector will need to:
- i. Submit proof of permission from the Government to leave government practice.
 - ii. Start private practice within the timeframe in between leaving government practice and commencing work in private practice to be less one (1) year.
- 3.3 Consideration for full registration may be given to practitioners who are resuming clinical practise after more than one (1) year of absence of clinical practise on case by case basis, upon satisfactory submission of proof of continuing clinical knowledge, skills or education or any other relevant considerations submitted by the practitioner.

4. APPLICATION FOR REGISTRATION

- 4.1 Application for full or temporary registration as medical practitioner or dentist in Brunei Darussalam shall be made using the Registration with Brunei Medical Board Application Form, to the Registrar of Medical Practitioners and Dentists, Brunei Darussalam.
- 4.2 The application shall include the following documents:
- (i) Proof of offer of employment and place of work in Brunei Darussalam
 - (ii) Copy of proof of Identity (Identity Card or Passport)
 - (iii) A certified true copy of the Basic Medical or Dental Degree qualification (certified true copy of certificates of postgraduate qualifications must be included, if any)
 - (iv) For medical practitioners, written proof of post-internship clinical experience
 - (v) For dentists, written proof of post-qualification clinical experience
 - (vi) A copy of certificate of registration and licence with the professional medical or dental regulatory authority in the country where he/she is currently or recently actively practising
 - (vii) Proof of Verification document of Basic Medical/Dental Degree Qualification, to be sent directly to Brunei Medical Board
 - (viii) Certificate of good standing from the professional medical or dental regulatory authority in the last country of practice, to be sent directly to Brunei Medical Board, the date of issue of which shall not be more than six (6) months from the date of application
 - (ix) Work reference from current/last place of practise
 - (x) A valid medical fitness certificate issued or endorsed by an approved Occupational Health Practitioner in Brunei Darussalam

- (xi) Security clearance from current country of practice if applicable
- (xii) Up-to-date Curriculum Vitae
- (xiii) 2 recent passport-sized photographs
- (xiv) A signed Letter of Authorisation (which shall be given during submission of application to Brunei Medical Board); and
- (xv) Any other documentation as the Board may seem necessary.

4.3 The successful applicant shall be required to call at the office of the Brunei Medical Board in person for formal registration, with the following documents:

- (i) Original copies of the document as stipulated (iii) to (vi) above
- (ii) Identity Card, if applicable, and Passport for non-citizen
- (iii) Registration Fee
- (iv) Primary Source Verification fee (if applicable).

5. LICENCE TO PRACTISE

5.1 Annual Practising Certificate (APC)

5.1.1 This certificate shall be issued to those who are actively registered with Brunei Medical Board and it is a licence to allow medical practitioners and dentist to clinically practice in Brunei Darussalam.

5.1.2 The Annual Practising Certificate shall be valid for a maximum period of one (1) year only. Upon application, the certificate shall be valid until 31st December of the year of application. It is renewable annually upon submitting application of renewal of Annual Practising Certificate to the Brunei Medical Board and meeting all the requirements of issuance of Annual Practising Certificate, with the following:

- (i) An applicant for the renewal of the Annual Practising Certificate must have proof of at least 30 CME/CDE points accumulated in the preceding 12-month period.
- (ii) The applicant must submit a valid medical fitness certificate issued or endorsed by an approved Occupational Health Practitioner in Brunei Darussalam.
- (iii) Fees as prescribed by the Board.
- (iv) 2 recent passport-sized photographs (if applicable).

5.2 Voluntary suspension of Licence to Practice

5.2.1 Practitioners who are citizens and permanent residents of Brunei Darussalam who may wish to suspend their licence to practice shall need to inform the Board in writing by submitting a letter to inform the Board why the suspension is requested, effective dates and for how long the suspension is requested for. Once the Board is satisfied that the suspension may be granted, the Board shall inform the practitioner of the granted suspension, provided that the practitioner still strives to maintain and update their clinical knowledge through continuous professional development activities.

5.2.2 For non-citizens, consideration for suspension may only be given if there is a strong letter of support by the Head of Department/Employer for the reasons for suspension.

5.2.3 If for whatever reasons that the practitioner after a period of suspension wishes to terminate his registration, he/she will need to inform the Board in writing of his wishes. The Board will after consideration and granting the request, will remove his/her name from the register and government gazette.

5.3 Return to Practice

5.3.1 Practitioners who have suspended their licence to practice and who wishes to resume practice, the following shall need to be submitted:

- i. Return to Practise Application form for resumption of practice.
- ii. Proof of CPD attendances.
- iii. Letter of acceptance from responsible department/employer or place of practice where the practitioner shall be resuming practise.

5.3.2 Temporary registration may be given to the practitioner for a maximum period of one (1) year. The Board may impose conditions or requirements on temporary registration, as the Board sees fit, on a case by case basis. These may include conditions for supervision, continuing professional development and logbooks.

5.3.3 Full registration maybe awarded upon completion of the one year temporary registration upon satisfactory meeting of conditions as set out by the Board on the practitioner. The Board reserves the right to further continue temporary registration for another specified period, upon reviewing and deciding that the documentation and requirements as set out by the Board has not been satisfactorily met, needs further verification or proof.